

**Board of Public Works and Safety  
Regular Meeting Minutes  
May 2, 2016**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance. City Engineer Travis Underhill was absent.

Mayor McGuinness led the Pledge of Allegiance.

**Public Comments**

Tom Patz Director of Facilities of Franklin College came forward and stated that they would be doing some masonry work on Old Main building on campus, and would need to block one lane of E. Monroe Street for this work. This closure would be from May 10<sup>th</sup> to May 18<sup>th</sup>. A discussion was held. Mr. Swinehamer made a motion to close part of E. Monroe from Branigin Blvd. east to the back of Old Main, seconded Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Vacinda Hamm came forward, and stated that she was representing the Elks Club who will be hosting a Blood Drive in front of their building on Jefferson Street. Ms. Hamm stated that they would like to block three parking spaces on May 17<sup>th</sup> from 2:00 to 8:00 p.m. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Consent Agenda**

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held April 18, 2016
2. Board of Works Claims.
  - Pension Payroll in the amount of \$57,341.49
  - #042316 Sewer Utilities in the amount of \$123.68
  - #041916 RDC Contracts/Utilities in the amount of \$150,801.45
  - #042216 BOW Contracts/Utilities in the amount of \$26,136.31

- Regular Payroll in the amount of \$338,487.74
- Sewer Utility General Obligations in the amount of \$21,270.60
- BOW General Obligations in the amount of \$108,978.22
- Sewer Utilities in the amount of \$55,779.58
- RDC Contracts/Utilities in the amount of \$93,961.84
- BOW Contracts/Utilities in the amount of \$20,252.68

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

**Requesting a Permit for Moving Company Truck in Front of Her Residence at 19 North Forsythe Street on May 5, 2016, tabled from previous meeting** – Mary R. Hensley was not present to present this request. Mr. Swinehamer made a motion to deny the request to block Forsythe Street, but to allow the moving truck to park on Jefferson Street 20 feet east of the stop sign without blocking any driveways on May 5<sup>th</sup> from 8:00 a.m. to 5:00 p.m., seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

### **New Business**

**Requesting Projecting Blade Sign to Extend into E. Jefferson Street Right-of-Way** – Senior Planner Alex Getchell came forward and stated this request was for a sign for Mutual Savings Bank which meets all standards. Mr. Getchell stated they had received the permits required for this sign, but it will extend above the sidewalk in the right-of-way. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Street Closures for Festivals** - Tara Payne, Discover Downtown Franklin came forward to request street closures for all downtown festivals in 2016. Ms. Payne stated there is only one change which is an additional street closure for the car show. They would like to close North Main Street to King Street in addition to the regular closures. A discussion was held. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Flood Response Plan Agreement between IDHS & City of Franklin** - Senior Planner Joanna Myers came forward to request to enter into an agreement with the Indiana Department of Homeland Security for a Flood Response Plan. Ms. Myers stated that this is fully funded by OCRA. A discussion was held. Mr. Swinehamer made a motion to approve with the Mayors signature and Joanna Myers as the contact person, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

**Request to File Liens on Unkempt Property** – Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

Mayor McGuinness stated that there was a public meeting last Tuesday with Reith-Riley regarding work on King Street to Paris Drive, the projected start date is next week.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:16 p.m.

Respectfully submitted,

---

Jayne Rhoades, Clerk-Treasurer  
Enrolled: 5/4/2016

---

Joseph McGuinness, Mayor

Attest:

---

Jayne Rhoades, Clerk-Treasurer